

Baldwin County School District

REQUEST FOR SURVEY PROPOSAL

The Baldwin County School District is hereby seeking proposals from registered surveyors to provide a survey for a portion of the current site of Oak Hill Middle School in Milledgeville, GA.

Sealed Proposals must be received by Altman + Barrett Architects on behalf of the Baldwin County School District at 117 West Main Street, Hahira GA 31632 at 2:00 p.m. local time on April 21, 2020, for the survey of a portion of:

OAK HILL MIDDLE SCHOOL

for the

**BALDWIN COUNTY SCHOOL DISTRICT
MILLEDGEVILLE, GEORGIA**

This project consists of performing an as-built and topographic survey within the indicated area represented within this proposal and per the requirements listed. The site location is the current Oak Hill Middle School.

Proposals are available for download from www.altmanbarrettarchitects.com. Questions concerning the proposal should be submitted by email to tpetitjean@altmanbarrettarchitects.com. Amendments to the proposal will be posted as they become available.

Bidders are cautioned that acquisition of Bidding Documents through any source other than the Architect is not advisable. Acquisition of Bidding Documents from unauthorized sources places the proposer at risk of receiving incomplete or inaccurate information upon which to base a proposal.

Contract, if awarded, will be on a lump sum basis. No proposal may be withdrawn for a period of thirty (30) days after time has been called on the date of opening.

The Baldwin County School District reserves the right to reject any or all bids and to waive technicalities and informalities.

END.

Boundary Survey Requirements (within indicated survey boundaries)

1. Show any recorded easements on or across property, with recording information listed.
2. Show flood plains and wetlands within defined surveying boundaries. Wetlands shall be identified by a wetland scientist and confirmed thru the FEMA National Wetlands Inventory GIS website. Notify the architect of any conflicts.
3. Show all evidence of monuments and indicate which were found or set.
4. Show physical evidence of any encroachments by or on adjoining property, on any easement or over setback lines with extent of such encroachment.
5. Show a legend or key of all symbols and abbreviations used on the drawing requirements.
6. Show north arrow and drawing scale.
7. All surveys must be dated and all subsequent revisions thereof must include the date of the latest revision.

Topographic/As-built Survey Requirements (within indicated survey boundaries)

1. Use 25' grid to cover entire site.
2. Locate and label the following details:
 - A. Buildings: State type of structure, foundation wall material, distance to property lines and number of stories. Show the location and dimension of all improvements erected on adjoining land within 25 feet of the property.
 - B. Drives, walls, curbs and culverts: indicate type and/or surface material. Community driveways should be so identified.
 - C. Streams, ponds, ditches, wells, springs, flood plain boundaries: describe if existing.
 - D. Existing trees (larger than 6" diameter): Show species and diameter.
 - E. Fences, walls (including gates, opening, doorways, passageways, etc.), hedgerows and edges of wooded areas or other outstanding features.
 - F. Public roads, through or adjacent to property: give names, right-of-way, bearings and distance of tangents and all curve data.
3. Describe utility systems as follows:
 - A. Locate all underground utilities on or within 100 feet of the property and the nearest connection point if outside of 100'. If underground conduits cannot be located in the field, determine the location of the conduits from available records. Locate power and telephone poles on or adjacent to the site. Show all valves, hydrants, manholes, catch basins, curb inlets, connections, pipe material and sizes.
 - B. State size and ownership, of water and gas mains.
 - C. Show utility provider contact information.
 - D. Utilize a private utility locate company in addition to utilizing the Georgia 811 service in an effort to locate underground utilities. All utilities except underground irrigation lines

shall be located within the survey boundaries.

4. Provide benchmark using NAVD 88 datum. Also note the following elevations:
 - A. Locate any additional benchmarks set by surveyor to complete survey.
 - B. Show contours at one-foot intervals.
 - C. Show elevation of all structures, hard surfaces, and inverts to the nearest hundredth (0.01) of a foot.
 - D. Show the following elevations.
 1. Buildings: first floor, ground grade at corners, steps and entrances.
 2. Inverts at sewers and culverts: field verification required.
 3. Finished grade of all manholes, valve boxes, catch basins, and curb inlets.
 4. Roads and drives, curbs and sidewalks: along centerline sufficient to show profile.
 5. Roads and drives, curbs and sidewalks: Edges at 25' increments.

Cad Submittal Requirements

1. CAD files to be submitted in AutoCAD 2004 or later format and sheet size shall be 30"X42". Submittal shall include point file and Digital Terrain Model (DTM) compatible with AutoDesk Land Desktop. If Land Desktop is used, all Land Desktop project information shall be included.
2. Sound Layer management shall be adhered to. At a minimum, the following components shall be placed on individual layers: major contours, minor contours, north arrow, title block, property lines, points, benchmarks, control points, boundary lines and monumentation, dimensions, asphalt & associated hatching, building lines, cable TV lines & structures, centerline, concrete & associated hatching, creeks, streams, rivers, ditches, ponds, lakes, curbing, driveways, easements, fence, fiber optic lines & structures, gas lines & structures, guard rail, Land Lot Lines, pavement markings, buildings & appurtenances, right-of-way lines, overhead & underground power & structures, railroads, sewer lines & structures, signs, spot elevations, storm pipes & structures, overhead & underground telephone lines & structures, trees, treelines, water lines & structures, wetland lines, matchlines, notes & miscellaneous text, and surface (DTM) components. Appropriate symbols, labels and text for above items to be placed on corresponding layers. Additional layers may be added if needed.
3. All feature layers shall have distinguishing linetypes. Title blocks, borders, and text shall be continuous.
4. All linework to be contiguous. No broken segments or exploded linetypes.
5. No exploded hatching.

Additional Requirements (To Be Submitted with Proposal and Will Be Reviewed Prior to Selecting the Surveyor)

1. Company History
2. Estimated Survey Completion Date with submittals at 50%, 95%, and 100%.
3. Provide a sample CAD file (a recent survey may be used) meeting the requirements listed under CAD Submittal Requirements of this proposal.



Survey Area

Oak Hill Middle School

ABC St

29

Stadium Dr

ABC St

441

