



BALDWIN COUNTY BOARD OF EDUCATION

REQUEST FOR PROPOSAL # 004-2021

PLAYGROUND EQUIPMENT REPAIRS

Baldwin County Board of Education will receive sealed proposals for the repairs of playground equipment at the grades K-5 schools within the district.

Potential Bidders should plan to attend a site visit to September 8, 2020 @ 9:00AM at the Baldwin County Board of Education located at 110 N ABC Street, Milledgeville GA. 31061. Proposals will be accepted until **2:00 P.M. on October 1, 2020**. Late proposals will not be considered nor returned.

Proposals may be mailed or delivered to:

Baldwin County Board of Education
Attention: Judi Battle
Purchasing Department
110 N ABC Street
Milledgeville, GA 31061
RFP #004-2021 Playground Equipment Repairs

SECTION I GENERAL TERMS AND CONDITIONS:

1. All proposals must be submitted in triplicate with the total cost of each project including equipment, delivery, and installation and clean up.
2. All proposals must be signed by an authorized representative.
3. All pricing information shall be based upon delivery and installation at Lakeview Academy, Midway Hills Academy, Lakeview Primary and Midway Hills Primary Schools Georgia.
4. All proposals must indicate the date of delivery and timeline of completed repairs.

5. Proposed repairs to equipment must meet all local, state, and federal OSHA standards, local code standards. All proposals shall meet or exceed industry standards for safety and durability.
6. Site visitation and questions about the proposal or the purchasing process should be directed to Judi Battle, Purchasing Director, and Baldwin County Schools at 478-457-3314.
7. Descriptive literature must accompany each proposal.
8. All proposals must include detailed information on warranties and other guarantees.
9. Successful vendor shall provide a Certificate of Insurance to Baldwin County Board of Education prior to bid award.
10. The Board of Education will not be responsible for any expenses incurred by a company in preparing and submitting a proposal. All proposals shall provide a straightforward, concise delineation of the company's capabilities to satisfy the requirements of this request. Emphasis should be on completeness and clarity of content.

SECTION II EVALUATION FACTORS:

1. SUITABILITY OF REPAIRS TO EQUIPMENT
2. PRICING
3. WARRANTY & GUARANTEES IF AVAILABLE
4. REFERENCES OF COMPARABLE WORK

SECTION III EQUIPMENT NEEDS:

Listed below are the **FOUR SEPARATE PLAYGROUNDS** WITH EQUIPMENT to be repaired.

ALL PLAYGROUNDS ARE OUTSIDE OF THE BUILDING.

PLAY GROUND #1

Midway Hills Academy
101 Carl Vinson Road SE
Milledgeville, GA 31061
Serves students grades 3-5

PLAYGROUND #2

Lakeview Academy
220 N ABC Street
Milledgeville, GA 31061
Serves students grades 3-5

PLAYGROUND #3

Midway Hills Primary School
375 Blandy Road
Milledgeville, GA. 31061
Serves students grades K-2

PLAYGROUND #4

Lakeview Primary School
372 Blandy Road
Milledgeville, GA. 31061
Serves students grades K-2

SECTION IV: SUBMISSION OF PROPOSALS

Price proposals must be submitted on Request for Proposal pricing by location and itemized. One form per playground. Include other information as requested or required. Be sure proposal container is completely and properly identified. The face of the container shall indicate the RFP number, time and date of acceptance, and the title of the RFP. Proposals must be received by the Purchasing Department BEFORE the hour specified on the acceptance date. Proposals may either be mailed to 110 N ABC Street, Milledgeville, Georgia 31061 or hand delivered to 110 N ABC Street, Milledgeville, Georgia 31061.

SECTION V: REFERENCES

All proposers shall include, with their proposals, a list of at least three (3) current references for whom comparable work has been performed. This list shall include company name, person to contact, address and telephone number. Failure to include references may be ample cause for rejection of proposal as non-responsive.

SECTION VI: INVOICING AND PAYMENT

The company shall submit invoices upon delivery of the equipment with a detailed breakdown of equipment with a separate line item for installation of each playground. All invoices will be paid promptly by the Baldwin County Board of Education.

SECTION VII: PROPOSAL PRESENTATIONS AND AWARD

All proposals shall be evaluated by a committee consisting of the Superintendent, Deputy Superintendent, Purchasing Director Facilities Director and additional representatives from the K-5 administrative team. The award will be made to the most qualified firm based on the evaluations.

Contractor Affidavit under O.C.G.A. § 13-10-91(b) (1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 202__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 202__.

NOTARY PUBLIC

My Commission Expires:
