

# *Baldwin County Board of Education*

*A Charter System of Georgia*

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Board of Education

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Superintendent

[www.baldwincountyschools.ga.org](http://www.baldwincountyschools.ga.org)

Shannon D. Hill

Dear Parents/Guardians:

As the parent or guardian of a student currently enrolled in the Baldwin County School District, we are writing to notify you that under House Bill 251, a law that allows parents of K-12 public school students in Georgia the opportunity to enroll their child in designated schools within the local school district in which they now reside, you have the option to request a school that is different than your assigned attendance zone.

You are eligible to request to have your child transferred to another public school within the Baldwin County School District for the 2020-2021 school year as long as the school has determined that there is available classroom space at the school after all assigned students have been enrolled. Students who received approval for a transfer request in the current school year must submit a new HB 251 form for the 2020-2021 school year. Siblings of students who were granted transfers for the current school year or children of BCSD employees will automatically be granted transfers to start the 2020-2021 school year; however, a HB 251 form must still be completed and turned into the Baldwin County Board of Education by the established deadline. Please keep in mind that if you choose to transfer your child to another school in the district, the law requires you to assume all costs and responsibilities related to the transportation of your child to and from the school as long as your child remains at that school. All families requesting a transfer must submit a HB 251 transfer form to the Baldwin County Board of Education, 110 N. ABC Street, Milledgeville, Georgia 31061. Also, if you are a parent of a student that was granted a transfer in the 2018-2019 school year or before, you must **complete a new HB 251 form in order to continue into the next school year.**

Your child's current school and Baldwin County Board of Education are **currently accepting HB 251 transfer forms and will continue to do so until Friday, May 22nd**. Parents will be notified of the status of their HB 251 transfer request once enrollment numbers are verified by the district office. Students receiving HB 251 transfers will be given until the deadline of May 22nd to renew and hold their current roster spot. If a family does not confirm, declines, or forfeits their spot after enrollment, the next family on the waitlist will be offered admission. Families who forfeit their spot will be added to the bottom of the current waitlist. The Baldwin County School District will maintain a waiting list for each school once they reach capacity. Once available classroom spots are reached at a school, no more transfers will be accepted at that school. Please complete and submit the "HB 251 Transfer Request Form" by **Friday, May 22, 2020**. HB 251 transfer form can be found on the Baldwin County Board of Education website. **All forms need to be mailed to: Baldwin County Board of Education, 110 N. ABC Street, Milledgeville, Ga. 31061.** If you have questions regarding HB 251, please contact Dr. Noris Price, Superintendent, at 478-457-3303 or by email at [noris.price@baldwin.k12.ga.us](mailto:noris.price@baldwin.k12.ga.us).

Sincerely,



Noris Price, Ed.D.

Superintendent of Schools

**Baldwin County School District Transfer Request Form (HB 251)  
2020-2021**

**Parents: Please return this form to the Board of Education reception desk  
110 North ABC Drive  
Milledgeville Ga. 31061**

Under a 2009 state law (O.C.G.A. § 20-2-2131), parents may request a transfer to another public school within their local school district. If you want to request a transfer, please complete the information below.

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**Parent Transfer Request Form (Parents Must Complete)**

Student Information

Date \_\_\_\_\_ Student's Name \_\_\_\_\_

Grade Level for 2019-2020 School Year \_\_\_\_\_ Birth Date \_\_\_\_\_  
Age \_\_\_\_\_

Name of Custodial Parent or Guardian requesting transfer \_\_\_\_\_

Home Address \_\_\_\_\_  
Street City State ZIP

Phone \_\_\_\_\_ E-Mail (if available) \_\_\_\_\_

School the student is zoned to attend in 2020-2021 \_\_\_\_\_  
Name of School

.....  
**Parent Request for School Transfer**

I \_\_\_\_\_ am requesting a transfer for \_\_\_\_\_  
Name of Parent/Guardian Student's Legal Name

to attend one of the following other schools in the district. I fully understand that my child may only receive my first choice of schools if space is available at the time this request is approved by the local school district.

**Parent/Guardian Ranked List of Schools for Transfer (where more than one school is available).**

1) \_\_\_\_\_

2) \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date